



chelsea™ Specialty Shutter Order Form

___ Dealer Install

___ Royal Install

| | | | | | | | | |
|-----------------------------|--|------------|----------------|--|------|--|--|--|
| CUSTOMER INFORMATION | | | SHIP TO | | | Shipping Methods | | |
| Company: | | | Company: | | | <input type="radio"/> Residential <input type="radio"/> Regular Via Ground | | |
| Account ID: | | | Address Line 1 | | | <input type="radio"/> Commercial <input type="radio"/> Expedite via Ground | | |
| Contact | | | Address Line 2 | | | <input type="radio"/> Express | | |
| P.O. Number: | | Order Date | City / State | | Zip: | <input type="radio"/> Will Call | | |
| Sidemark: | | | Telephone: | | Fax: | Installer: _____ | | |

| 1 Line # | 2 Room | 3 Window Type | 4 Match with Line # | 5 Color Code/ Name | 6 Hinge Color | 7 Louver Size | 8 Frame Type | 9 Mount | | 10 Frame Extension | 11 No. of Sides | 12 Sill Option | 13 Sill Location | 14 Shutter | | | | 15 Panel Configuration |
|-------------|-----------|---------------------|---------------------------|-----------------------|---------------------|---------------------|--------------------|------------|----|--------------------------|-----------------------|----------------------|------------------------|---------------|----|-------|----------------|------------------------------|
| | | | | | | | | IM | OM | | | | | MFF | WS | Width | Overall Height | |
| 1 | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | |

| 1 Line # | 14 Stile | | 15 T Post | | 16 Width Extension | | 17 Tilt Rod | | 18 Split | 19 Divider Rail Location | | 20 (C) Left Side Leg | 21 (B) Middle Leg | 22 (D) Right Leg | 23 Specialty Shapes | | 24 Qty | 25 Surcharge | 26 Subtotal | 27 Total |
|-------------|-------------|---------|--------------|----------|--------------------------|---------------------|----------------------------------|----------------------|-------------|-----------------------------|-----------------|----------------------------|-------------------------|------------------------|------------------------|----------|-----------|-----------------|----------------|-------------|
| | Type | Default | Qty | Location | Standard or 2" | Standard/ Custom | Standard/ Hidden Tilt/ Offset | Equally / Specify | | Center | Other (specify) | | | | Type | Template | | | | |
| 1 | | | | | | | | | | | | | | | | | | | | |
| 2 | | | | | | | | | | | | | | | | | | | | |
| 3 | | | | | | | | | | | | | | | | | | | | |
| 4 | | | | | | | | | | | | | | | | | | | | |
| 5 | | | | | | | | | | | | | | | | | | | | |

Special Instructions: _____

Subtotal

Sales Tax (CA Merchant)

Grand Total

chelsea™ Specialty Shutter Key Chart:

1) Item#: Start with Window #1 and continue.

2) Room: Window location.

Window Type: Single/ Side by side / Bay window/
Corner window

Match with Line No.: Fill in the Item # if applicable.

3) Color:

Please refer to color chart

4) Hinge Finish:

| | |
|---------------|--------------|
| White | Off White |
| Antique Brass | Bright Brass |
| Stainless | Oil Rubbed |

5) Louver Size:

Elliptical: 2 1/2", 3 1/2", 4 1/2".

6) Frame Type:

Deco Frame:

2" Deco Frame
3" Deco Frame

L Frame:

Beaded L Frame
Bullnose L Frame
Colonial L Frame

Z Frame:

Beaded Z Frame
Bullnose Z Frame
1 3/4" Deco Z Frame
2" Crown Z Frame
3" Crown Z Frame

Hang Strip:

1 1/16" Hang Strip
Light blocks (top and bottom) will be provided

Buildout:

Standard Extension: 1/2", 1", or 1 1/2"
Custom Extension: Up to 2"

7) Mount Type: Inside Mount = IM Outside Mount = OM

8) Frame Extension*:

Deco Frame:

Standard Extension: 1/2", 1", or 1 1/2"
Custom extension: up to 2"

L Frame:

Standard Extension: 1/2", 1", or 1 1/2"
Custom extension: up to 2"

Hang Strip (OM):

Standard Extension: 1/2", 1", or 1 1/2"
Custom extension: up to 2"

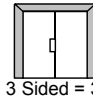
Z frame:

Standard Extension: 1/2", 1", or 1 1/2"
Custom extension: up to 2"

9) No. of sides: Number of frame sides.



2 Sided = 2



3 Sided = 3



3 Sided Inverted = 3



2 Sided + SP



3 Sided + SP



All sides = 4

10) Sill Option:

Sill plate (SP)
Sill Cap (SC)

11) Sill Plate/Cap Location: Top / Bottom/ Left / Right

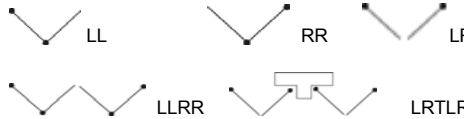
12) Shutter:

Max Frame to Frame Size= MFF Window Size= WS

Width / Height: Indicate shutter width and height

13) Panel Configuration: Indicate configuration from left to right.

Left = L
Right = R
T = T post



14) Stile: Butt / Rabbet / Astragal

Default: 2" Butt – Single Panel
2" Astragal – Multiple Panel

15) T Post

Quantity: Specify quantity

Location:

Center

Width:

1.25" or 3.5" (face width)

Extension:

Standard Extension: 1/2", 1", or 1 1/2"
Custom extension: up to 2"

16) Tilt Rod:

Hidden Tilt* will be spliced
if the tilt bar exceeds 39". Default location is on the
hinged side.

Split Tilt Rod:

Split equally = C

Other= Specify location

17) Divider Rail Location:

Required for all panels over 74" in height.

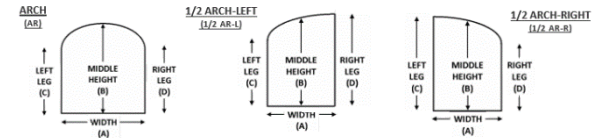
Divide in the center = Check "Center"

Other = Specify Center of Rail Location

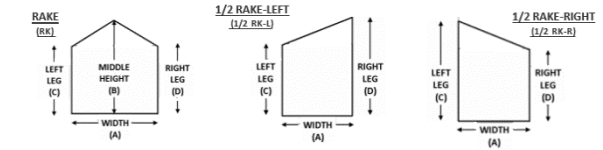
Please refer to program manual for details on deviation.

18) Height Details

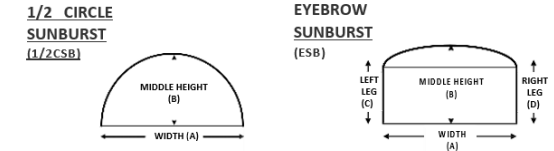
Contoured / Arch Top



Rake / Angel Top



Circle & Eyebrow



19) Specialty Shape*:

Type: Indicate specialty shape

Template:

Will send template: Yes

No template: No

20) Qty: Numbers of windows of the same specification.