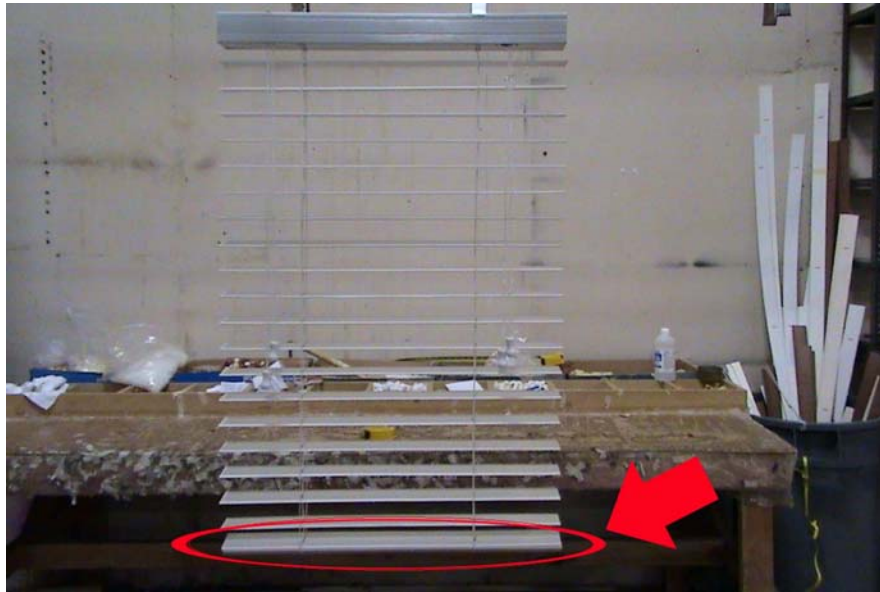


## How to replace a ladder

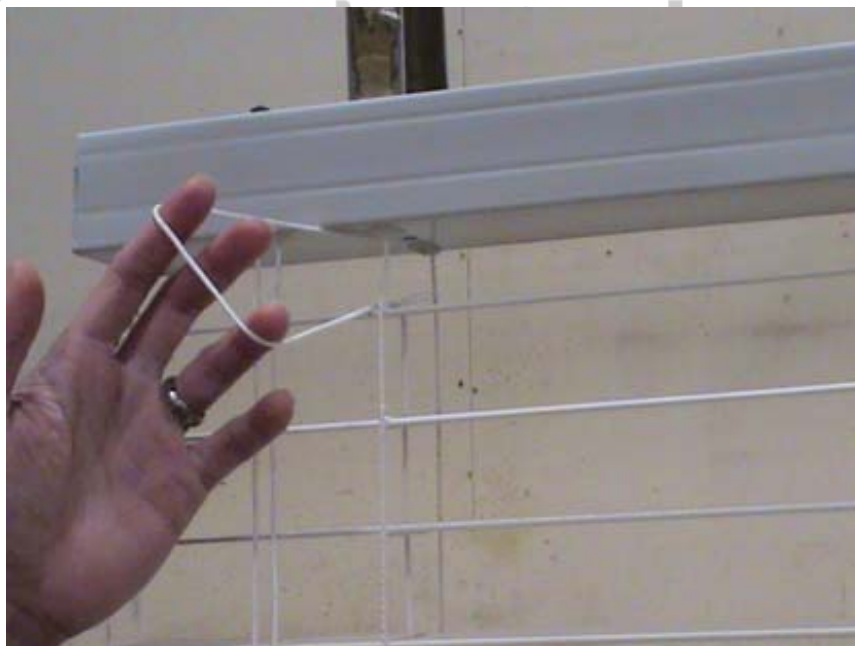
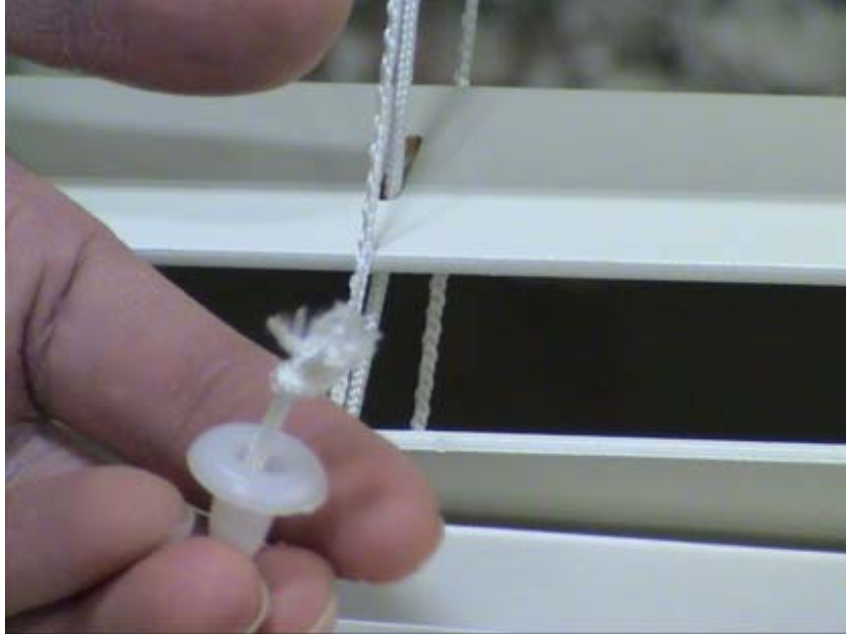
### Step 1

Locate the bottom rail and remove the bottom rail plugs



Step 2

Untie the knots on the bottom rail plugs and remove the lift string out of the slats.



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Step 3

Remove all the slats & bottom rail from the blinds (Make sure that you keep the slats facing the same direction when removing them otherwise the route holes might not match up). Your blind should look like picture number 2 now.



Picture#2



Step 4

Look inside the head rail and locate the ladder that you need to replace. You will need to remove the crimps off of the tape drum. Remove the old ladder and insert new ladder from underneath the head rail.



Step 5

Grab the crimp and snap it back into the head rail. Insert all the slats and bottom rail back into the blind. (We recommend that you have something thin enough to push the lift cords through the slats and especially the bottom rail like a yarn needle).



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Step 6

Thread the lift strings back through the slats & bottom rail. (Make sure you weave the lift cord on the inside of the double loop ladder then use a pattern of weaving 2 on the left and then 2 on the right).



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Step 7

Tie a knot when the lift string goes through the bottom rail plug (Make sure that the lift strings are even and the blind is not crooked after knotting, if not adjust accordingly). Push any excess ladders in the bottom rail hole and plug it with the bottom rail plug.

After following these instructions, if the blind is still having a problem please contact Customer Service for more information.